What is the co-op course?

• Cooperative Technical Education

(Co-op) is a supervised course of technical education for students. Through a cooperative arrangement between school and employers, a planned on-the-job work experience in business and industry is developed which contributes to the student's education and career objective.

Can the employer hire the student after completion of the co-op course?

After the student has completed the course, it is left entirely up to the employer and the student if the person becomes a full-time employee.

What students are eligible to participate in the co-op course?

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Any students who has been recommended by the instructor as being ready to begin work in an onthe-job work experience and who has been approved by the co-op coordinator is eligible to participate in the Co-op course.

To become a partner in this training process call the nearest kentucky tech school located in your area.



Where Technical Education
and Training



Merge With Business and Industry

GET TECHNICAL



Cabinet for Workforce Development Department for Technical Education

Printing Paid by State Funds

OF THE CO-OP COURSE? What is the purpose

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opportunity Course uses employment in a realadjusted to the world of work. graduate useful employment Cooperative Technical Education individuals who have provides students field of their choice. in an occupational prepare students for Technical Education Course is to The basic purpose of the Cooperative course an

IS THE STUDENT PAID WHILE IN THE CO-OP COURSE?

life job as a source of learning.

on the job. The student is paid a wage for training 000000000000000000000000000000000

- co-op student under Worker's The employer is required to cover the Compensation Insurance.
- security contributions deducted from co-op student a copy of a W-2 form of wages and other contributions. the student's pay, as well as the amount which includes a statement of social Each employer is required to give the

How does the co-op course BENEFIT AN EMPLOYER?

- Unique source of skilled workforce
- Reduced recruiting costs
- selection process Improved personnel screening and
- personnel More production time for other
- An improved access to diverse workforce. hiring
- with the educational community. Building a successful partnership



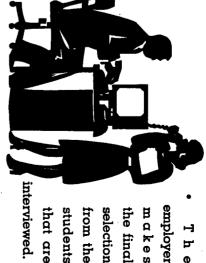
What is the length of time OF THE CO-OP COURSE?

- determine the length of the training conjunction with the employer to The co-op coordinator will work in
- A minimum of 150 contact hours is Secondary students will vary required for post-secondary students.

How does the co-op COURSE WORK?

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position. of the skills needed for the co-op The employer writes a job description



employer students from the selection the final makes The

- sign the Training Plan Agreement. administrator, and co-op coordinator The employer, student, school
- most relevant work experience The employer gives the student the
- of the student's performance The employer completes evaluations
- The employer allows or two times per semester. work, at least one time per quarter personnel to visit the student while at school

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